



Fred L. Leonard, ASD - Awards
408 Cedarwood Street
Hot Springs, AR 71901-8122

Phone and Fax: (501) 262-3566
Cell Phone: (501) 520-8766
E-Mail: leonard@cablelynx.com

March 20, 2006

Dear Club President:

Yes, another letter asking you to do something! **Please don't put it aside.** Start pulling your figures together so when you do complete the report, you will have all the data at hand. If you are no longer the club President, or have no intention of responding to this letter, please pass it on to the person in your club who will take appropriate action. We'd like to recognize your club for all the good works it does. Don't let this opportunity pass.

This packet is in three parts:

1. **US AREA ANNUAL CLUB SERVICE AWARDS INFORMATION DOCUMENT.**
Read it over, it covers the vast majority of information necessary to complete the report form.
2. **US AREA Y'S MEN SERVICE REPORT FORM..** Fill out the form as completely as possible, with the information you have and return it to Fred Leonard by mail, e-mail or fax to the address noted above. **THIS REPORT MUST BE POSTMARKED BY MAY 15, 2006.**
3. **KIDS TO CAMP SERVICE AWARD and PUBLIC RELATIONS AWARD APPLICATION.** Ardith Montelius has included forms for these two awards in this packet. Forms must be returned to her postmarked by May 10, 2006.

Each US Area club is asked to respond. Please consider that failing to do so will result in needless expense of time and energy spent with follow-up phone calls and letters.

There is a copy of this letter, the Club Service Award Information Document, Y's Men's Service Report Form, PR Award Application and Kids to Camp Report available for downloading from the US Area Y's Men's Website at www.ysmenusa.com.

Thank you for your thoughtfulness and cooperation.

Sincerely,

Fred L. Leonard
ASD Awards

U.S. Area Annual Club Service Awards

PURPOSE OF AWARDS

1. To recognize Clubs for their achievements.
2. To stimulate Clubs to improve their effectiveness in service to the YMCA and Community.
3. To provide a sense of wholesome competition.
4. To assure sharing of results of projects so that other Clubs will benefit from such sharing.

SCOPE OF AWARDS TO CLUBS

There will be a choice of a patch, celuloid button or certificate awards to each Club which meets the criteria in six service areas: Youth Service, YMCA Membership Service, Community Service, YMCA World Service, Y Staff Training and Camp Service. Certificates are 5 1/4" x 7 3/4", issued annually. There will also be an Outstanding Club Award presented to those Clubs which meet an overall set of criteria embracing service areas and other concerns - U.S. Area President's Citation - (AWARD OF EXCELLENCE).

REPORTING OF SERVICES

A form will be provided by the U.S. Area on which a Club records its services performed. Supplemental information can also be included, expanding on the report. It should be mailed to the U.S. Area Awards Service Director, who compares it to the established criteria and recommends to the U.S. Area President that an award be given.

CONSIDERATION FOR ALL SERVICE AREAS

1. Number of people served by project.
2. Volunteer hours involved in actual service work, including money raising activities.
3. Money expended on the project.
4. Uniqueness of the program.
5. Publicity and public relations value of program for YMCA and Y's Men's Club.

CRITERIA FOR AWARDS

Youth Service - There is evidence of:

Definite contribution - Time and Involvement.
Emphasis on Christian character building - including sponsorship or financing and personal involvement.
"Club" commitment to the program.
Adaptability to other communities/Y's Men's Clubs.
Program fitting into YMCA objectives.

YMCA Membership Service - There is evidence of:

Interpretation of Y goals to YMCA/Y's Men members.
Recruiting and training volunteer leaders.
Involvement of Y's Men on Y Boards, Committees and in supervisory or support roles.
Involvement of Y's Men in campaigns/membership - finance - capital funds, etc.

COMMUNITY SERVICE - There is evidence of:

- Fulfilling a need which was not adequately filled.
- Collaboration with other organizations/governments/etc
- A project which emphasizes Christian aspects (e.g. Lenten luncheons/Good Friday breakfasts).
- Reacting to acts-of-God crises.
- Filling emergency needs in community.

YMCA WORLD SERVICE - There is evidence of:

- Sponsoring event(s) which interprets and raises funds for YMCA World Service.
- Publicity for YMCA World Service to the YMCA constituency.
- Spearheading World Service - Education/fund raising in/for their YMCA.

STAFF TRAINING - There is evidence of:

- A contribution to Alexander Scholarship Fund.
- A potential YMCA career-bound student recruited.
- Financing training experience needed by a YMCA staff person.
- A special project carried out to raise funds for Y staff training.

CAMP SERVICES - There is evidence of:

- Financial support to a YMCA camp.
- Y's Men leadership for camp.
- Involvement in work parties.

EXPLANATION OF AWARDS

AREA PRESIDENT CITATION - (Award of Excellence)

Given to those Clubs which meet the following criteria.

1. Service award earned in at least five out of the six areas.
2. Participation in Regional and International Conventions.
3. Evidence of leadership development for Y's Men and the YMCA.
4. Up-to-date completely with Reports and Dues to the U.S. Area and International.
5. Viable, enthusiastic Club life, including meetings and other events which are attractive to members and quests.
6. Net gain in membership over previous report.
7. Sponsoring a new Club during the year.

U.S. Area

Club Name _____

Annual Club Service Awards

City, State _____

Region _____

PERIOD OF AWARDS: JUNE 1, 2005 to MAY 31, 2006

THERE ARE FOUR TYPES OF RECOGNITION AVAILABLE TO YOUR CLUB. PLEASE INDICATE THE TYPE YOUR CLUB SHOULD RECEIVE: Button Certificates Patches Date Pin for those with patches. (Patches are now available again but will given only one time in the life of a club. Please do not ask for patches if you already have them.) *If this section is not marked, buttons will automatically be sent.*

The YMCA and Y's Men's and Women's Clubs everywhere believe that through service, wholesome friends and friendships provide the means that forms and sustains character; that experience in groups develop capacity for leadership and evokes a willingness to assume leadership responsibilities; that the practice of Christian principles in daily life is basic to the development of values that give satisfaction and meaning to life.

When this report is completed, mail it to:

**Fred L. Leonard, ASD - Awards
408 Cedarwood Street
Hot Springs, AR 71901-8122
or fax both sides to: (501) 262-3566**

THIS REPORT MUST BE POSTMARKED OR FAXED BY MAY 15, 2006.

YOUTH SERVICE

Sponsorship and/or leadership to a YMCA group

Number of youth served _____

Number of volunteer hours involved _____

Number of Y's Men/Women involved _____

Amount of money contributed \$ _____

Types of activities the club sponsored or participated in _____

Sponsorship and/or leadership to OTHER than a YMCA group - Name of Group _____

Number of youth served _____

Number of volunteer hours involved _____

Number of Y's Men/Women involved _____

Amount of money contributed \$ _____

Types of activities the club sponsored or participated in _____

YMCA WORLD SERVICE

YMCA World Service financial contributions by the club/individuals .\$ _____

Identify any special project/cause/program and contribution made _____

Contribution to Y's Men International world service project TIME OF FAST \$ _____

Club and individual involvement in various international programs:

Number of foreign delegates hosted by/within the club _____

Participation in the Brotherhood Fund Yes No _____

Participation in a brother club affiliation Yes No _____

Hosted a YEOP student Yes No Sent a YEOP student Yes No

Participated in STEP (short term youth exchange program) Yes No _____

Made donations toward international students' expenses \$ _____

Other involvement/contributions \$ _____

COMMUNITY SERVICE

What was the involvement? _____

Number of people served _____ Number of volunteer hours involved _____

Number of Y's Men/Y's Women involved _____ Financial Support \$ _____

Did the club cooperate with other Service Clubs? Yes No Identify: Lions Kiwanis, Rotary, etc and list programs _____

Did the club sponsor a project/activity with Christian Aspects Yes No

Identify the activity - Easter Breakfast, Disabled Persons, Y's Men's Sunday, etc _____

Cooperative programs with other Christian organizations such as Salvation Army, etc. _____

Y STAFF TRAINING

Alexander Scholarship Loan Fund contributions \$ _____

Number of Y's Men/Women who contributed to "Dollars for Scholars" _____

Contributions toward the Alexander Scholarship Endowment Fund \$ _____

Identify any special project used to raise funds for the Alex Funds _____

Number of Y's Men/Women involved _____

Y Staff Training supported/sponsored by the club Yes No

Contributions toward the training \$ _____

Number of YMCA staff who are Y's Men or Women _____

Any additional club support for students/Y Staff in training? Financial Support \$ _____

Other types of help _____

CAMP SERVICES

Number of camps served _____ Number of Y's Men/Women on the Camp Committee _____

Number of Y's Men/Women involved in camp work parties _____ Work hours involved _____

Number of Y's Men/Women involved in camping such as Director, Counselor, Instructor _____

Identify any special project used to raise funds for camp, camperships, etc. _____

Number of Y's Men/Women involved _____ Club Contribution from projects \$ _____

Number of Camperships given by the club _____ Financial Support given \$ _____

Financial support toward the camp facility and programs \$ _____

YMCA MEMBERSHIP SERVICE – Service to your YMCA

Number of Y's Men/Women on the YMCA Board of Directors _____

Number of Y's Men/Women on other YMCA committees _____

Number of Y's Men/Women in YMCA leadership roles _____

Number of Y's Men/Women involved on Sustaining Campaign _____

Approximate number of hours contributed _____

Proceeds attributed to Y's Men/Women \$ _____

U.S. AREA PRESIDENTIAL CITATION – AWARD OF EXCELLENCE

Number of club members attending your Regional Convention _____ Y's Menettes _____

Number attending Area Convention Y's Men and Women _____ Y's Menettes _____

Number attending International Convention Y's Men and Women _____ Y's Menettes _____

Chartered a new club? Yes No Name of Club _____ Date _____

Net gain of membership over April report of previous year _____

Reports and dues up-to-date: Yes No